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## **Meeting Minutes**

### **Mt. Tipton Water Co. Board of Directors**

### **Monthly Meeting April 20, 2023**

Mt Tipton Water Co will meet in a Regular Session at Mt Tipton Water Company office located at 15996 Ironwood Dr.. Dolan Springs, AZ. This meeting is open to the public and is held pursuant to A.R.S. 38-431.01. If a member of the public would like to be on the agenda please use the public forum during the meeting to be placed on the following agenda or you may write the office, PO Box 38, Dolan Springs, AZ 86441, please give reasonable time for placement on agenda. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03.

**Meeting called to order. 2:02 pm**

**Pledge:**

**Roll call:** Kiffer, Yukes, Perry, Reed. All present, quorum confirmed.

**Meeting Minutes:** Approval of minutes from the last regular meeting. Richard Yukes made the motion to approve the minutes, Bill Reed seconded the motion, motion carried unanimously.

**Financial Report:** Bill Reed, Treasurer. Gross profit for March was \$33,761.57, total expenses was \$31,927.14 and the net income was \$1,834.43.

**Field/Office Report:** Brenda Mona, Office Manager. Brenda hired a new field technician, Howard Groom. Chambers project has been started. The first quarter blow offs have been completed. Martin has been given the job off making sure the vehicles are maintained and issues to be reported to Brenda. Cecilia has been promoting new meter installs to people who are on a main line and we have 8 new meter installs. The computers are performing better with the new router installed.

**Officer Report or Questions: None**

**Call to the Public: None**

## **Old Business:**

- a) Discussion and possible action on approved ARPA funds for combined agenda items Well/Standpipe projects: Our Engineer Greg Carlson recommended we get the well out for bid first so that there will be no conflict with the work on the standpipe. Greg is also doing the engineering for Lake Mead water co. and we plan on having Grand Canyon Development put our well out to bid with Lake Mead. Walt will contact Dawn from Mohave County to see about the ARPA funds to pay Grand Canyon Development.
- b) Discussion and possible action on policy manual. No update.
- e) Discussion and possible action on purchasing a hardwire security system for up to \$3,000. System has been ordered. Walt recommended that we put in 2” to 3” conduit in ground to accommodate future need.
- f) Discussion and possible action regarding Chambers Well. The pressure tank has been moved and replumbed. New, tank is in place and connected. It was recommended that we see if Greg could do the engineering at Chambers to connect the second tank and install chlorine injectors.
- h) Discussion and possible action regarding line extensions. Parts to be ordered for MXA on Del Norte.
- i) Update and possible action on automatic controls. This project on hold until Chambers 2<sup>nd</sup> tank is moved and fence installed.
- j) Executive Session. Brenda requested an executive session. Richard Yukes made the motion to enter Session, Bill Reed seconded, motion carried unanimously. Executive session was entered at 3:10 pm. Richard Yukes made the motion to leave executive session, Rob Perry seconded the motion, motion carried unanimously. Executive session closed at 3:37 pm. The Board instructed Brenda to budget raises and bring to board.

## **Items for next Agenda:**

**Next Meeting Date: 05/18/2023**

**Adjourn:** Bill Reed made the motion to adjourn, Rob Perry seconded the motion, motion carried unanimously, meeting closed at 3:38 pm.