



P.O. Box 38, 15996 Ironwood Drive
Dolan Springs, AZ 86441
Phone# (928) 767-3713
Fax # (928) 767-3503
Email tiptonwater@frontiernet.net
Website www.tiptonwater.com

Meeting Minutes

Mt. Tipton Water Co. Board of Directors

Monthly Meeting September 21, 2023

Mt Tipton Water Co will meet in a Regular Session at Mt Tipton Water Company office located at 15996 Ironwood Dr.. Dolan Springs, AZ. This meeting is open to the public and is held pursuant to A.R.S. 38-431.01. If a member of the public would like to be on the agenda please use the public forum during the meeting to be placed on the following agenda or you may write the office, PO Box 38, Dolan Springs, AZ 86441, please give reasonable time for placement on agenda. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03.

Meeting called to order. 2:01 pm

Pledge:

Roll call: Kiffer, Yukes, Perry, Reed, Damico. All members present quorum confirmed.

Meeting Minutes: Approval of minutes from the last regular meeting. Rob Perry made the motion to approve the minutes, Pete Damico seconded, motion carried unanimously.

Financial Report: Bill Reed, Treasurer. Total income for August was \$46,837.00, total expenses were \$36,929.00. Net income was \$9907.00. Richard Yukes made the motion to approve the Minutes, Pete Damico seconded the motion, motion carried unanimously.

Field/Office Report: Brenda Mona, Office Manager. Everyone had time off due to illness except for Martin who was not ill. Field personal stripped floor tile and helped get the office functioning again after the remodel, running cable and getting computers functioning. The office was closed for several days during construction. Everyone worked together to make it happen. The GMC truck was at Kermit's transmission for repairs. Office cleaner quit and a new person was hired. 1 case of water theft was reported. A person came in and inquired if they could open a

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution **Mt. Tipton Water Company Inc.** is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call 800-795-3272 (voice) or 202-720-6382 (TDD). USDA is an equal opportunity lender, provider and employer"

standpipe, Brenda Mona informed him he could not start one in our CC&N and gave him a copy of the boundaries.

Officer Report or Questions: Pete had questions about nitrates and water supply regarding the proposed development by Entrata. Brenda informed the board that we were at reporting levels on several wells, but not at action levels. Mt Tipton monitors levels and reports to ADEQ per their requirement.

Call to the Public: None

New Business:

- a) Discussion and possible action on new board member. Greg Christopherson was voted onto the board and took a seat.
- b) Discussion and possible action on date and time of board meeting. The board decided by consensus that the new time for the board meeting would be moved from 2:00 pm to 3:30 pm on the current schedule of the 3rd Thursday of every month.
- c) Discussion and possible action regarding notarized, blanket, authorization of service for multiple properties. Greg Christopherson made the motion to accept a stamped notary, wet signed agreement as acceptable to install water meters.
- d) Discussion and possible action regarding new hire. Damon Grosz was discussed for the position of field technician. Brenda Disclosed that this was her husband and that he had experience working for Chloride, and Kingman installing water mains. He also has years of experience in excavation Greg Christopherson made the motion to hire Damon Grosz, Bill Reed seconded the motion, motion carried unanimously.

Old Business:

- a) Discussion and possible action on Purchase of new meters and system. Brenda informed the board that Sean was no longer with Zenner and that the order for 20 meters had not been submitted. The board instructed Brenda to confirm the order with Zenner for a trial of the 20 meters.
- b) Discussion and possible action on office update. The front office has been finished and is functioning beautifully. Kudos were given to Cecilia who ran the project. Funds in the amount of \$10,800. was requested to redo the back

room, including the bathroom. Richard Yukes made the motion to approve the \$10800.00, Greg Christopherson seconded the motion, motion carried unanimously.

c) Discussion and possible action on approved ARPA funds for combined agenda items Well/Standpipe projects: Brenda provided the estimates that the bidding process had brought in. There was a total of 2. The estimates for a 12 inch well were both over \$400,000. Brenda called them back and requested a new quote for an 8- inch well from each and from Brown Drilling, who does not drill wells over 8- inch and was excluded when quotes for a 12 inch well was requested. Brenda received 1 quote. Brown drilling quoted \$101924.48. for an 8-inch, 800 foot well. Richard Yukes made the motion to accept the bid from Brown Drilling, Rob Perry seconded the motion, motion carried unanimously.

d) Discussion and possible action on policy manual. No update

d) Discussion and possible action on purchasing a hardwire security system for up to \$3,000. No update

d) Discussion and possible action regarding Chambers Well. Waiting on survey results which Holmquist forgot to submit for payment. Payment approval will be signed by Walt and submitted.

f) Discussion and possible action regarding line extensions. Discussion on next MXA was discussed and Brenda will have Tim move forward on the estimate to start.

Items for next Agenda: 2024 Budget and Lesson Learned report on Office remodel.

Next Meeting Date: 10/19/2023

Adjourn: Bill Reed made the motion to adjourn, Pete Damico seconded the motion, motion carried unanimously. Meeting was adjourned at 3:30 pm.