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Meeting Minutes

Mt. Tipton Water Co. Board of Directors

Monthly Meeting March 17th, 2022

Mt Tipton Water Co will meet in a Regular Session at Mt Tipton Water Company office located at 15996 Ironwood Dr.. Dolan Springs, AZ. This meeting is open to the public and is held pursuant to A.R.S. 38-431.01. If a member of the public would like to be on the agenda please use the public forum during the meeting to be placed on the following agenda or you may write the office, PO Box 38, Dolan Springs, AZ 86441, please give reasonable time for placement on agenda. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03.

Meeting called to order.

Pledge:

Roll call: Kiffer, Yukes, Perry, Sharp, Reed. All Present.

Meeting Minutes: Approval of minutes from the last regular meeting. Rob Perry made the motion to approve minutes, Bill Reed seconded, motion passed unanimously.

Financial Report: Bill Reed, Treasurer. Total income was \$31,678.95, Total expense was \$30,664.99 for net income \$999.28.

Field/Office Report: Brenda Mona, Office Manager. Truck wiring on the GMC were burnt. The trailer was added to the insurance. Inspection on the Toyota Tacoma has been scheduled for end of lease return. Brenda Verified the cap of \$12,500.00 for MXA without engineering has not changed. Brenda verified that the property bought from Bee White is zoned commercial. The Wellhead at well 6 was replaced and meter was repaired. Brenda reported on ongoing issues with the billing software. Tim, Charlie and Brenda attended a mini conference in Golden Valley, Tim and Brenda received PDH's toward keeping their certificates and Charlie received training as he pursues his Water I certificate.

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Officer Report or Questions:

Call to the Public:

Presentation by

Old Business:

- a) Discussion and possible action on Insurance Coverage. Brenda recommended the insurance deductible be raised to \$5,000.00. Board agreed by consensus.
- b) Discussion and possible action on employee dinner. Tabled
- c) Discussion and possible action regarding Kevin's well. Tabled
- d) Discussion and possible action regarding new well location. Richard Yukes had discussed with a local rancher the use of a water Dowser. After discussion Richard Yukes made a motion to contact Kyle Basil to evaluate sites for a new well. Tracy Sharp seconded, motion passed unanimously.
- e) Discussion and possible action on purchasing a hardwire security system for up to \$3,000. Brenda discussed with southwest alarm and the owner Mike said he would install for free if we purchased one elsewhere.
- f) Discussion and possible action on outfitting company trailer. The boom was stable once the trailer was attached to a vehicle. Tim still working on.
- g) Discussion and possible action on CDBG grant and list of Priorities of projects. Tabled
- h) Discussion and Possible action on fire hydrants. Pierce Ferry hydrant was relocated and installed. The Field Hydrant was replaced.
- i) Discussion and possible action on opening an Asset Management Plan by ADEQ. Tim not available table until April
- j) Discussion and possible action on update of computers. Starlink was recommended by Jen Gardner. This would increase our internet speed and resolve some of the issues we are having with our billing software. Richard Yukes made the motion to authorize the purchase of Starlink, Tracy Sharp seconded the motion, motion carried unanimously.
- k) Discussion and possible action regarding Chambers Well. Tim has configured the new lay out and the tanks have been ordered. The new tank will be set first.
- l) Discussion and possible action of ADEQ Grant Project. Waiting on survey to be

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done. Greg will schedule.

m) Discussion and possible action regarding Line Extensions. Brenda said that she will sit down with Tim and pick a date to start.

Tracy Sharp made a motion to go into Executive session, Richard Yukes seconded the motion, motion carried unanimously. Board entered Executive session at 4:05 pm.

Board out of Executive session at 4:34 pm.

Robert Perry made the motion to authorize Brenda Mona to hire another person, Tracy Sharp seconded the motion, motion carried unanimously.

Items for next Agenda:

Next Meeting Date: 04/21/2022

Adjourn: Tracy Sharp made the motion to adjourn, Bill Reed seconded, motion carried unanimously. Adjourned 5:30 pm.