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## Meeting Minutes

### Mt. Tipton Water Co. Board of Directors

### Monthly Meeting February 17<sup>th</sup>, 2022

Mt Tipton Water Co will meet in a Regular Session at Mt Tipton Water Company office located at 15996 Ironwood Dr.. Dolan Springs, AZ. This meeting is open to the public and is held pursuant to A.R.S. 38-431.01. If a member of the public would like to be on the agenda please use the public forum during the meeting to be placed on the following agenda or you may write the office, PO Box 38, Dolan Springs, AZ 86441, please give reasonable time for placement on agenda. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03.

#### **Meeting called to order. 2:10 pm**

#### **Pledge:**

**Roll call:** Kiffer, Yukes, Perry, Sharp, Reed. All Board Members present Quorum confirmed.

**Meeting Minutes:** Approval of minutes from the last regular meeting. Rob Perry made the motion to accept the minutes as written, Richard Yukes seconded, motion passed unanimously.

**Financial Report:** Bill Reed, Treasurer. Total income for January was \$33,170.10, total expenses was \$29,892.59, Net Income was \$3,383.81. Tracey Sharp made the motion to accept the financial report, Bill Reed seconded, motion carried unanimously.

**Field/Office Report:** Brenda Mona, Office Manager. 81 workorders were performed. This included leaks on Jasper, Don Nell, 16<sup>th</sup> and Mead, 16<sup>th</sup> and Lakeside, 16<sup>th</sup> and Maywood, Repairs were being done on the non-potable tank. County confirmed plans to put a 12,000 Gallon tank on site. Reports to the different government agencies were being worked on and end of year reconciliations in progress. CUSI software continues to be an issue. Tim Clark and Brenda Mona are signed up for Webinar to get PDH's to keep Water certificates.

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## **Officer Report or Questions:**

### **Call to the Public:**

### **Presentation by**

### **New Business:**

- a) Discussion and possible action on Insurance Coverage. Cliff Amator was at the meeting and presented our policy and answered questions. There was a consensus of the Board to have Cliff get quotes on Workmans Comp. for Mt Tipton.
- b) Discussion and possible action on 2022 Budget. Richard Yukes made the motion to approve the 2022 Budget, Tracy Sharp seconded, motion carried unanimously.

### **Old Business:**

- a) Discussion and possible action on employee dinner. Tabled.
- b) Discussion and possible action regarding Kevin's well. Kept on agenda to keep track of project.
- c) Discussion and possible action regarding new well location. No update.
- d) Discussion and possible action on purchasing a hardwire security system for up to \$3,000. No update.
- e) Discussion and possible action on outfitting company trailer. Tim put boom on trailer but there were concerns about stability.
- f) Discussion and possible action on CDBG grant and list of Priorities of projects. Tabled.
- g) Discussion and Possible action on fire hydrants. 3 hydrants were purchased and are in stock. Field crew will replace hydrant at Chevron in the next couple weeks.
- h) Discussion and possible action on opening an Asset Management Plan by ADEQ. Tim Clark was to be present to answer questions but was sick.
- i) Discussion and possible action on update of computers. No update.
- j) Discussion and possible action regarding Chambers Well. Estimate to have Frank Geraci move tank for \$3,627.40 was presented. Richard Yukes made a

motion to accept the bid, Tracy Sharp seconded the motion, Motion passed unanimously.

- k) Discussion and possible action of ADEQ Grant Project. Had not been able to get an update from Greg Carlson the Engineer.
- l) Discussion and possible action regarding Line Extensions. All material has been received by Mt Tipton Water to begain the Dolan MXA. Tim has conferred with the county and is gearing up for the project. 2 Employees have passed the trenching and excavation test.

### **Items for next Agenda:**

**Next Meeting Date: 03/17/2022**

**Adjourn: 5:20 pm Richard Yukes made the motion to adjourn, Tracy Sharp seconded, the motion carried unanimously.**