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Meeting Minutes
Mt. Tipton Water Co. Board of Directors
Monthly Meeting September 25, 2020 postponed from September 17, 2020
2:00 p.m. Water Co. Office

Mt Tipton Water Co will meet in a Regular Session at 2 p.m. at the Mt Tipton Water Co Dolan Springs, AZ. This meeting is open to the public and is held pursuant to A.R.S. 38-431.01. If a member of the public would like to be on the agenda please use the public forum during the meeting to be placed on the following agenda or you may write the office, PO Box 38, Dolan Springs, AZ 86441, please give reasonable time for placement on agenda. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03.

Meeting called to order. 2:00 pm

Pledge:

Roll call: Walt, Richard, Robert, Bill Present. Tracy Absent.

Meeting Minutes: Walt Kiffer, Secretary: Approval of minutes from the last regular meeting. Motion to approve with the addition of \$28,000 for purchase of truck made by Bill, seconded by Richard all approved.

Financial Report: Bill Reed, Treasurer. Gross Profit \$46,034.93, Expenses \$32,661.72, Net Profit \$13,490.12. Richard suggested we request reimbursement from Unisource for the cost of fuel and renting the generator during the power shortage. Everyone thought this was a good idea. Motion to approve financial report made by Richard, seconded by Bill, all approved.

Field/office Report: Brenda Mona, Office Manager. Hired New Field Tech Tertius Nulsen, 3 line breaks since he was hired. 2 line breaks at 15th @ lakeside. This corner has a valve that does not operate and will need to be replaced in the future. Graveled around standpipe. Minor issue with Jeremiah Hammer discussed it with Sheriff Kevin Loy. Property owner at 12th @ Bridal Court built pillar over

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water line. They have stopped construction and will have a land survey done 10/16/2020. A Customer has a dangerous fence situation that needs to be changed have sent a letter with request. Paper work was completed to add Bill as signor on Bank Accounts.

Old Business:

- a) Discussion and possible action on Priorities of Projects. Walt suggested that now that we have paid off the WIFA loan we will have money to complete projects and consideration needs to be given to order of priority in which to do the projects.
- b) Discussion and possible action on World Events. Discussion in the event, that world events impacted Dolan Springs. A possibility of resources being overwhelmed. Providing water to customers if we can not get testing done. Suggestion was made that we provide the water with a boil alert. Discussion about fuel to run the generator if Unisource could not provide electric.
- c) Discussion and possible action on meter for new Customers. Tabled need more info.
- d) Discussion and possible action on Workers Comp for Board Members. Stated that Board Members were not covered by our general liability. Suggested Walt who sometimes works in the field would need coverage. This coverage would cost approx. \$215.00 per year. Richard made a motion to approve Walt for coverage by Workers Comp. This motion was seconded by Robert.
- e) Discussion and possible action on remodeling for staff security concerns. Update on measures taken including installation of a security gate between entrance and office area. This to be removed from agenda.
- f) Discussion and possible action for Automatic controls. Tabled need more Info.
- g) Discussion and possible action of County installation of Water Tank at non-potable site. Brenda talked with County supervisor. They said the issue was they did not want to do the dirt work to make a place for the tank. Brenda suggested a level location by the non-potable tank. Supervisor will take it to county for consideration.
- h) Update of maintenance on tools. Tabled Form was reorganized to show the tools needed in order of priority but no prices were researched.
- i) Discussion and possible action on purchasing a trailer for pipe transport. Rod

Jones had not completed. Brenda had called and he said it would be finished in a week.

- j) Discussion and possible action on purchasing a new truck. Truck purchased \$22,283.87. 2017 Chevy 4X4. Board recommended putting a bar light on purchased truck. Rob said he would check into one.
- k) Discussion and possible action of ADEQ Grant Project. Engineer Gregg Carlson was hired to do the finishing up for the new well and to design a standpipe for Mt Tipton based on a grant from ADEQ. Gregg was asked to provide engineering on a new standpipe on the property purchased from Bee White. Design to include Standpipe, new tank, Cattle guards and pipe to direct overflow water to trough outside of fence. New metal building to house office and shop. Gregg was shown the standpipe at Valley Pioneers as an example of what we would want.
- l) Discussion and possible action regarding safety & Security Walt installed gate between Entrance and office area to hinder easy access to office staff. Discussion on functionality of office. Emergency lights on truck as board suggested.
- m) Discussion and possible action on line extensions. 3rd line extension was finished. Line extension on Dolan was submitted to ADEQ, ADEQ has requested more info and this info was provided. Discussion re actual cost of Line extension. Based on two extensions done it has come to \$30.00 to \$45.00 per foot based on what is needed to install extension.
- n) Discussion and possible action on Field Well 6. Engineer, Gregg Carlson was provided with all information and will submit to ADEQ application for Approval to Operate.
- o) Discussion and possible action of water system improvements during widening of Pierce Ferry Road. Blue stakes being done as requested by Show Low Construction.

Items for next Agenda: Rate case, Employee Benefits.

Next Meeting Date: 10/15/2020

Adjourn: 4:20