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## Meeting Minutes Mt. Tipton Water Co. Board of Directors Monthly Meeting December 12, 2023

Mt Tipton Water Co will meet in a Regular Session at Mt Tipton Water Company office located at 15996 Ironwood Dr.. Dolan Springs, AZ. This meeting is open to the public and is held pursuant to A.R.S. 38-431.01. If a member of the public would like to be on the agenda please use the public forum during the meeting to be placed on the following agenda or you may write the office, PO Box 38, Dolan Springs, AZ 86441, please give reasonable time for placement on agenda. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03.

**Meeting called to order.** Walt Kiffer called the meeting to order at 2:03 pm.

**Pledge:** All

**Roll call:** Kiffer, Yukes, Perry, Reed, Damico, Christopherson. All members were present Walt Kiffer confirmed a quorum was in attendance.

**Meeting Minutes:** Approval of minutes from the last regular meeting. Rob Perry made the motion to accept the minutes Bill Reed seconded the motion, motion carried unanimously.

**Financial Report:** Bill Reed, Treasurer. Net income for November was \$39,655.33, total expense was \$35285.43 for a total loss of \$4369.90.

**Field/Office Report:** Brenda Mona, Office Manager. Brenda reported

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two security incidents to the Sheriffs Department. In response Mt Tipton has installed more cameras with advanced technology. Also, Unisource was contacted to repair the yard lights that were malfunctioning. Brenda has prepared the ballots and will mail them the last week of December. The CDBG grant is being offered and Brenda will have to attend the hearing on the 11<sup>th</sup> of next month to apply.

### **Officer Report or Questions:**

### **Call to the Public:**

### **New Business:**

- a) Discussion and possible action on bids submitted for the Well/Standpipe ARPA project. Walt announced that we had no bids for the ARPA project and that Wendy Gort, the subcontractor for Greg Carlson our Engineer, said there were several options including, put it out to bid again using a wider advertisement base, RFP-request for proposals, or contact contractors directly, Mt Tipton could elect to be the general contractor.
- b) Discussion and possible action regarding purchase and installation of Boreline pipe in Iron well. Brenda was to bring an estimate to pull and replace pipe from Arthurs.

### **Old Business:**

- a) Discussion and possible action on 2024 Budget. Tabled until January.
- b) Discussion and possible action on Purchase of new meters and system. The board approved purchase of 20 meters from Kamstrup.
- c) Discussion and possible action on office update. Brenda will bring

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the final cost of project to January meeting.

d) Discussion and possible action on approved ARPA funds for combined agenda items Well/Standpipe projects: This item was discussed under new business (a).

e) Discussion and possible action on policy manual. No update.

d) Discussion and possible action on purchasing a hardwire security system for up to \$3,000. The system has been installed, and two cameras are active and have clear views of yard. The crew will install the remaining cameras in the Quonset hut after they trench and install conduit.

d) Discussion and possible action regarding Chambers Well. Brenda will send the Survey of Chambers to Greg for the engineering.

f) Discussion and possible action regarding line extensions. Brenda submitted the Del Norte MXA to ADEQ who sent it back with the explanation that Mohave County is now supervising line extensions under the \$12,500.00 cap. Brenda will submit the Del Norte MXA to Mohave County.

**Items for next Agenda:** Election of Officers. Add Brenda to the annual agenda for the invocation.

**Next Meeting Date: 01/11/2024**

**Adjourn:** Rob Perry made the motion to adjourn, Pete Damico seconded, motion carried unanimously, Walt adjourned the meeting at 3:38 pm.