



P.O. Box 38, 15996 Ironwood Drive
Dolan Springs, AZ 86441
Phone# (928) 767-3713
Fax # (928) 767-3503
Email tiptonwater@frontiernet.net
Website www.tiptonwater.com

Meeting Minutes

Mt. Tipton Water Co. Board of Directors

Monthly Meeting August 18, 2022

Mt Tipton Water Co will meet in a Regular Session at Mt Tipton Water Company office located at 15996 Ironwood Dr.. Dolan Springs, AZ. This meeting is open to the public and is held pursuant to A.R.S. 38-431.01. If a member of the public would like to be on the agenda please use the public forum during the meeting to be placed on the following agenda or you may write the office, PO Box 38, Dolan Springs, AZ 86441, please give reasonable time for placement on agenda. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03.

Meeting called to order. 2:02 pm

Pledge:

Roll call: Kiffer, Yukes, Perry, Sharp were present, Reed absent. A quorum was confirmed.

Meeting Minutes: Approval of minutes from the last regular meeting. Rob Perry made a motion to accept the minutes from 7/21/2022 with correction, Richard seconded the motion, motion passed unanimously.

Financial Report: Bill Reed, Treasurer.

Field/Office Report: Brenda Mona, Office Manager.

Officer Report or Questions:

Call to the Public: Michelle Angelo was present and had a complaint about the billing format Walt Kiffer requested that Brenda get with CUSI to correct the bill form.

New Business:

- a) Discussion and possible action on purchase of new air conditioning unit for office. Tracy Sharp made a motion to buy air conditioning units for office not to

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exceed \$1800.00, Richard Yukes seconded motion, motion passed unanimously.

- b) Discussion and possible action on rate relief for customer: By consensus Board decided to relieve customer at 50% off usage.
- c) Discussion and possible action on a policy manual: Brenda is finding past documents and collecting information. Board recommended a policy that included Sections on employees : sick, vacation, holiday leave, and safety

Old Business:

- a) Discussion and possible action on transmission repair of 2000 GMC service truck. After several postponements by transmission shop, truck was delivered for repairs.
- d) Discussion and possible action regarding new well location. Brenda has made multiple calls to the state land dept. and has not had a response.
- e) Discussion and possible action on purchasing a hardwire security system for up to \$3,000. No Update.
- f) Discussion and possible action regarding Chambers Well. ADEQ inspection is planned for September 13th. Tim has done a exploratory excavation of site.
- g) Discussion and possible action of ADEQ Grant Project. Gregg Carlson planning to be here in September.
- h) Discussion and possible action regarding line extensions. Line extension on Canyon discussed. 3 other parcels are on an easement off Canyon. This extension was approved on condition of a recorded easement. Walt gave an update on holly line dispute and it seems that the fence is in the correct location.
- i) Update and possible action on automatic controls. Brenda reported that there was a dedicated phone line from Kevins to Dolan tanks and that it would be quicker to reestablish the dead line. Tim to follow up with his contact in the field.

Executive Session: Tracy Sharp made the motion to go into executive session, Rob Perry Seconded, motion carried unanimously and Board entered executive

session at 4:02 pm. Richard Yukes made a motion to leave executive session, Tracy Sharp seconded the motion , motion carried unanimously and board left executive session at 4:14 pm.

Items for next Agenda: Tracy Sharps resignation.

Next Meeting Date: 09/15/2022

Adjourn: Tracy Sharp made the motion to adjourn, Rob Perry seconded the motion, motion carried unanimously. Board meeting adjourned at 4:14 pm.